

Job Description: Associate Pastor for Worship and Family Ministry First Baptist Church, Garrison, Texas

Position: Associate Pastor for Worship and Family Ministry (Full Time)

Compensation

\$40,000 per year in salary, plus housing (3 bedroom/2 bath, utilities not included). See Personnel Handbook for additional information regarding Social Security Offset Pay, vacation, holiday, sick pay, etc.

General: Assist the Pastor in leading the church to function as a New Testament Church, with specific responsibility for the Worship, Youth, and Children's Ministries. He is directly supervised by the pastor. This is a full time job and will require a minimum of 40 hours per week. He must work in harmony with the pastor, the deacons, and the overall church family and must attend all church services. This job description is not exhaustive and will require the staff member to conduct other duties as assigned. When this job description needs updating, the Pastor and the Personnel Committee should be informed so appropriate revisions may be recommended to the church for approval.

Qualifications

1. Must have a clear, concise, and definite salvation testimony.
2. Must have experienced Believer's Baptism in a Baptist Church of like faith and order.
3. Must have a definite call from God to Christian ministry.
4. Must have evidence of daily, personal devotions - Bible reading, study and prayer.
5. Must be in full agreement with Baptist Faith and Message (2000).
6. Must be in full agreement with FBC Garrison Church Covenant.
7. Must have some formal music training or degree. Preference will be given to candidates with college or seminary degree in church music.
8. Must have some church music leadership experience. Preference will be given to those with more experience leading worship, church choirs, and praise teams.

Worship Ministry Responsibilities (40%):

1. Work with the Pastor to plan all corporate worship of the church each week.
2. Oversee a comprehensive worship ministry, which may include but not be limited to age graded choirs, ensembles, and instrumentalists according to the needs of the church.
3. Maintain unity of the church through "blended" music selection from styles that are both traditional and contemporary.
4. Lead worship weekly utilizing various individuals and groups, including: a praise team, choir, ensembles, and instrumentalists in all Sunday services.
5. Lead a weekly choir practice in preparation for Sunday worship.
6. Plan and conduct Choir Musicals for Christmas, Easter, and other times as appropriate.
7. Participate in the music of VBS each year.
8. Update music ministry publicity (posters, webpages, and social media) to keep staff, members, and guests informed.
9. Plan and oversee the worship ministry budget.
10. Oversee the use of technology and media in worship through a team of volunteers.
11. Lead music for revivals or special events as needed.

Youth Ministry Responsibilities (40%):

1. Work with Youth Committee to conduct all Youth Ministries (7th – 12th grade) with these priorities: 1) Missions & Evangelism, 2) Discipleship, 3) Fellowship, and 4) Ministry to Youth and their families.

2. Lead/supervise Youth Bible Studies on Sunday Morning (Sunday School), Sunday Evening, Wednesday Evening, and other times as appropriate.
3. Plan and direct Youth Camp, including enrolling students, enlisting sponsors, and attending/overseeing the camp.
4. Plan and conduct Youth Retreats, Mission Projects, and Ministry Activities to help those in need.
5. Lead evangelistic events for students and discipleship classes for new believers.
6. Enlist, train, and support all youth teachers and workers.
7. Maintain and enforce Safety and Security policies and procedures.
8. Oversee the selection and implementation of all curriculum.
9. Develop effective ministry to youth parents to assist them in parenting skills for adolescents and teens.
10. Develop strategies to expand the youth ministry.
11. Update youth ministry publicity (posters, webpages, and social media) to keep staff, volunteers, and parents informed.
12. Plan and oversee the Youth Ministry budget.

Children's Ministry Responsibilities (20%):

1. Administer Children's Ministries (Birth through 6th grade) in support of the church' vision.
 - a. Sunday School
 - b. Girls and Boys ministries (RA, GA, Mission Friends) and summer camps
 - c. Nursery and Preschool ministries(childcare birth to pre-k during worship services)
 - d. Children's Church
 - e. Vacation Bible School
 - f. Baby Dedications
 - g. Community Outreach Events (Fall Festival, Community Egg Hunt, etc)
2. Lead evangelistic events for children and discipleship classes for new believers.
3. Select, develop, and lead all Children's Ministry staff, teachers, and volunteers. Coordinate the schedules of all paid and volunteer child care workers. In coordination with Pastor and personnel committee, hire and supervise paid child care workers.
4. Develop, maintain, and enforce Safety and Security policies and procedures.
5. Oversee the selection and implementation of all curriculum.
6. Develop effective ministry to parents to assist them in parenting skills and spiritual growth.
7. Develop strategies to expand children's ministry.
8. Update children's ministry publicity (posters, webpages, and social media) to keep staff, volunteers, and parents informed.
9. Plan and oversee the Children's Ministry budget.

Announcement

First Baptist Garrison is searching for an Associate Pastor for Worship and Family Ministry (Full Time) with responsibility for Worship (40%), Youth (40%), and Children's (20%) Ministries of our rural, conservative, East Texas, SBC Church. Some music education or experience required to lead our blended worship. Send resume to pastorben@fbcgarrison.com.